

Al Mu'min Primary School





Message from the Headteacher

Assalamu `alaykum wa raḥmatullāhi wa barakātuh,

On behalf of our staff, students, and wider school community, it is my sincere pleasure to welcome you to Al Mumin Primary and Secondary Schools — a place where Faith, Learning, and Life come together to prepare our students for success in this world and the next.

At Al Mumin Schools, we are committed to providing a holistic and nurturing educational environment in which every child is encouraged to reach their full potential — academically, spiritually, and personally. Guided by the teachings of the Qur'an and the Sunnah of Prophet Muhammad ﷺ, we strive to instil a deep love for Allah (SWT), strong moral character, and a confident identity as proud British Muslims.

We place great emphasis on academic excellence alongside personal development, believing that true education is about shaping character as well as intellect. Our students are encouraged to develop qualities such as honesty, excellence, accountability, respect & teamwork which are based on our ethos alongside integrity, compassion, resilience, and a sense of responsibility to their families, communities, and wider society.

Supported by a dedicated and caring team of educators, we aim to create a safe, inclusive, and inspiring learning environment where every child feels valued and motivated to succeed. We recognise the vital role of parents and carers and work in close partnership with families to ensure the best outcomes for our students.

I invite you to explore our website, discover our exciting programmes, and celebrate the many achievements of our students. Whether you are a current parent, a prospective student, or a member of the wider community, we are here to support you at every step of your journey.

Thank you for visiting, and we look forward to welcoming you to Al Mumin Schools and having you join us on this enriching journey.

The Prophet Muhammad ﷺ said:

“Whoever treads a path in search of knowledge, Allah will make easy for him the path to Paradise.”
(Sahih Muslim)

Wassalamu `alaykum wa raḥmatullāhi wa barakātuh,

Mr M.M.Azam [B.Eng (Hons) M.Sc. PGCE, QTLS, NPQH, M.Ed (Cam)]
Headteacher

Introducing Al Mumin Primary School

In the name of Allah, The Most Merciful, The Most Kind

"Oh my Lord! Increase me in knowledge" (20:114)

Al Mumin Primary School aims to promote moral and academic excellence in a caring and Islamic environment, providing opportunities for realisation of the children's fullest potential. Our school aims to provide a rich and rewarding environment within which pupils may benefit from a cross-curricular approach to Islamic education, Insha'Allah.

What is the purpose of the school?

For an increasing number of Muslim parents, education is a source of major concern, and for many, the only solution is seen as a full-time Muslim school for their children.

Al Mumin Primary School seeks -

- To develop the whole personality of pupils with Islam as the main focus of their lives.
- To encourage the pursuit and acquisition of general knowledge and skills.
- To promote the dignity of each young person through self-respect, respect for parents, elders and others, through the development of personal responsibility.
- To help young people to understand the complexity of the world in which they live and that their own well-being is closely connected to the well-being of others.
- To ensure that young people enjoy their life at school and develop a love of learning and a strong desire to continue their education as a lifelong experience.
- To acquire a moral attitude to life through conscientious awareness and the practice of Divine Guidance in all their affairs and transactions.

In order to achieve the above, the school offers a broad, balanced and relevant curriculum while maintaining a strong ethos within the school which incorporates Divine Guidance given in the Holy *Qur'aan* and the *Sunnah* (ways) of the last Prophet, Muhammad (pbuh).

Who can attend Al Mumin Primary School?

Children in the primary age-range of (4-11). We welcome to the school boys and girls whose parents support the Islamic ethos. Al Mumin Primary is registered with the Department for Education and Skills (DfES) as an independent school.

Admission Policy

Selection criteria for entry to Al Mumin Primary School are based on the following guidelines: -

- Siblings.
- Order on the waiting list.
- Assessment.

How to Apply

If parents wish to enroll their child in Al Mumin Primary School, they should either ring or email for an application form. A member of the administration team will get in touch on receipt of their application.

Age of Children Admitted

Age of children who are admitted to Al Mumin Primary School at the beginning of the academic year (post Ramadhan) are as follows: -

3 years old	Nursery	
4 years old	Reception	
5 years old	Year 1	class key stage 1
6 years old	Year 2	class key stage 1
7 years old	Year 3	class key stage 2
8 years old	Year 4	class key stage 2
9 years old	Year 5	class key stage 2

Enrolling School Children

Pupils are normally admitted to their next class year level provided the school is satisfied about the overall child's conduct and achievement during the academic year. However, pupils who fail to achieve a satisfactory standard will be reviewed before a decision is finally made about the child.

What about School Fees?

The school operates on a fee-paying basis. You will be given an invoice regarding the amount.

Methods of Payment

There are two methods of payments that parents may choose from to pay for their child's fees. These methods are listed and summarised on page 10 of this prospectus.

Staff

The school endeavours to employ qualified and experienced teaching staff and classroom assistants in order to impart the best possible education to the pupils.

Curriculum

The school offers a full and balanced curriculum while ensuring the essential skills of Literacy and Numeracy are taught effectively. We also aim to integrate a solid Islamic standard, which will enable our children to represent their identity practically. An emphasis will be made on good manners, discipline and respect for all Allah's creation.

The school offers an Islamic education which includes: - Recitation of the Holy Qur'an, Arabic, Aqa'id (beliefs), Adab & Akhlaq (morals and manners), Fiqh (understanding of the rules and regulations around the five pillars), Tareekh (Islamic History), Hadith and The Seerah (the life of the Prophet Muhammad PBUH). General subjects offered include Literacy, Numeracy, Science, Design Technology, Computing, Humanities, PE and Arts/ Crafts. All subjects reflect the needs of the Muslim community and the ethos of the school.

Assessments

Teachers plan high quality work for children with assessment tasks designed to monitor and ensure that teaching is effective. We record all progress regularly in order to be able to plan the next stages of learning and teaching. Children will regularly take unaided tasks, which are done in normal classroom conditions, in order to achieve a realistic and valid assessment, without the stress of test conditions.

Appropriate observations are made with regards to the seven areas of learning: Personal, Social & Development, Communication & Language, Physical Development, Literacy, Mathematics, Understanding the world, Expressive art & design with the addition of Islamic development. We will also be introducing parent's involvement in their child's progress and assessment. Parents are requested to ensure that children do not take additional holidays over and above the school holiday period.

Parents must bear in mind that unless children attend school regularly, the information collated by teachers through systematic assessment will be less than satisfactory. ***It is therefore very important that absence from school is kept to the bare minimum unless under the most unavoidable***

circumstances.

Reports

There will be an annual report made to each parent for their child from the School. The annual report at the end of the year will take account of all the evidence available to the teachers throughout the year and will entail pupil's progress and general development including behaviour in school.

Absences

If a child is absent you need to telephone the school before 9.00am. If a child needs to visit the dentist, doctor or hospital etc. during school hours, then the school must be informed in writing and be shown proof of appointment. The child will only be allowed to leave the school with their parent/guardian. When a child returns to school an absence note must be sent explaining the absence for our records. If for some reason someone else is going to collect your child, the school should be informed in advance.

School Meals

Facilities are provided for children who bring packed midday meals. Children going home for lunch must return to School on time. A packed healthy midday meal should be brought in a named box together with a drink in an unbreakable container with a straw or a cup. Only pure fruit juices and water are allowed with packed lunches. Please provide your child with an extra piece of fruit/yoghurt for the last break. The school emphasises on the Islamic etiquette of eating, and would appreciate it if this teaching could be consistent in the child's day at home and school.

Prayers

Salaah is an integral part of the school day for all pupils, and prayers falling within the school day are said in Jamaat (congregation) on the school premises. Observance of Islamic manners, etiquette and culture are all considered as part of the daily life and form the overall disciplinary system which all pupils must respect and obey.

Health and Welfare

If a child is ill at school, we will make them as comfortable as possible and contact the parent/guardian. Although staff duties do not include the administering of medication, where necessary, the class teacher will **assist** medication. The medication should be clearly labelled and handed into the office, where the parent/guardian will be required to complete a form regarding permission, dosage and timings. Verbal instructions will not be accepted. It is the duty of the parent/guardian to remember to hand in the medication at the office at the beginning of the day and to take it at the end of the day.

Hygiene Check

Hygiene checks will not be carried out in school, therefore, be vigilant and check your child's hair periodically for head lice.

School Nurse

The school nurse will visit the children whose parents have signed and completed the consent form. She will check their eyesight, hearing, height, and weight.

School Policies

School policies cover every aspect of school life. Below are some of our most important policies for your reference.

- Anti Bullying Policy
- Behaviour & misbehaviour Policy
- Child Protection & Safeguarding Policy.
- Pupils with EHC Plans/statements, Pupils with EAL
- Curriculum Policy
- First Aid Policy
- Exclusions Policy
- Complaints Policy
- Health & Safety Policy
- RSHE Policy
- Whistleblowing Policy

Al-Mumin Primary School has a program of regular review for all policies. Our policies help us to provide consistent high standards across the school. All our policies are available in printed format from the school office.

A typical day at Al-Mumin Schools

The school day starts at 8.20am and will end at 2.45pm including regular breaks. The day will start with the remembrance of Allah (Dhikr), and a Quran Translation lesson followed by registration. This is where attendance records are completed and important information regarding the rest of the day is disseminated.

The day will be divided into six single periods, each of 45/60 minutes duration.

Salah Times

Salah is an integral part of the school day for all pupils. All prayer(s) that fall into the schooling day during the academic year will be performed in school and pupils will be registered for each Salah.

School Visits

School visits will take place during school time to support topics being taught in school. If the visit is outside the vicinity of the local area then permission will be sought prior to the trip. An annual consent form will be signed by the parents/guardians at the beginning of the school year for visits within the local environment. Parents/guardians have the right to withdraw their child from any visit.

Parents/School Relationships

The partnership between the school and parent is of great importance. If the children are to fulfil their potential and benefit from their time spent in school, it is essential that there is close co-operation between school and home.

Parent's Evening

There will be parent's day at the end of our 1st Term and at the end of the year to discuss your child's progress. Reports will also be made available at the end of each academic year. If staff feel that a child requires further assistance, parents will be asked to visit school on a regular basis to help the class teacher/assistant support their child as necessary. Parents should feel free to contact the school at any time and arrange a meeting with their child's teacher.

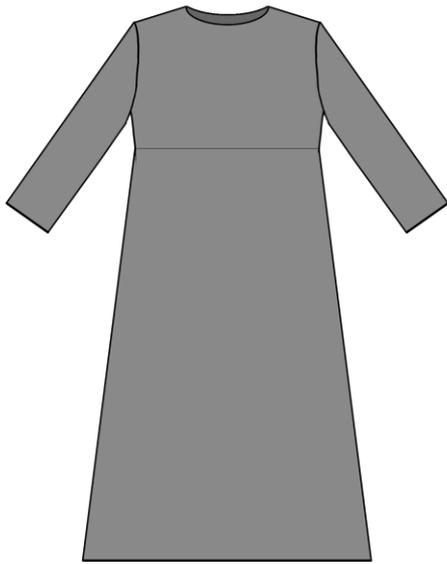
Discipline

Bullying and the use of bad or rude language will not be tolerated, nor will any other anti-Islamic or anti-social behaviour. The school seeks to emphasise the importance of good Islamic etiquette, as shown to us by our beloved Prophet (pbuh). Parents and pupils alike must be conscious of the fact that, as Muslims, we are "on display" before Allah at all times, and as "*the best Nation*" - (The Holy Qur'aan) we should set a good example to the general public. Good behaviour is therefore essential. Pupils and staff are encouraged to greet each other with "Assalaamu Alaikum" as part of the effort to build an Islamic ethos.

Rewards

In order to encourage and promote good behaviour in the school we aim to appreciate the good conduct and work that children produce and show. Therefore, rewards include things such as: merit marks, stars, letters or certificates to take home etc. This may cover academic and non-academic achievements and a broad range of curriculum areas which may include: outstanding work, appreciation, behaviour, motivation, good performance, kindness and many other areas etc.

The School Uniform



Girls

School Uniform

Grey loose Pinafore style (Material available from Fabric Hut)

Black back to school trousers (available at Tesco/Asda)

Black hijab (Available from school)

Black cardigan (Available from Rawcliffes)

Black Blazer (Available from Rawcliffes)

Plain black socks

Plain black School shoes

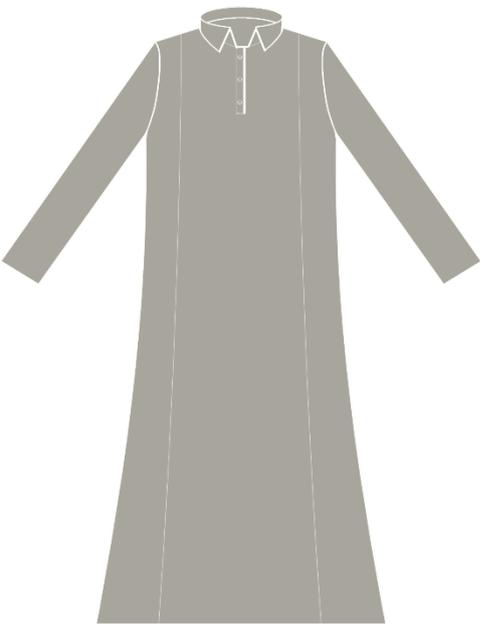
PE Uniform

White Polo Shirt /T-Shirt (Yr5-6: Long sleeve white top)

Black plain baggy tracksuit bottoms

Black or white trainers

Boys



School Uniform

Black Jubba and shirt design with collars, NO buttons on the sleeve cuffs (Material available from Fabric Hut)

Black back to school trousers (available at Tesco/Asda) Black topi (Available from school)

Black Jumper (Available from Rawcliffes)

Grey Blazer (Available from Rawcliffes)

Plain black socks

Plain black back to school shoes

PE Uniform

White Polo Shirt /T-Shirt

Black plain tracksuit bottoms Black or white trainers

*** Please make sure bags and pencil cases do not have animated pictures on them**

Rawcliffes – 42-44 Darley Street, Bradford, BD1 3HN – 01274 724698

The Fabric Hut – 82 Toller Lane, Bradford, BD8 9DA – 01274 786464

Methods of Payment

There are **TWO** methods of payment that parents can choose to pay for their child's school fees. These methods are summarised as follows: -

1. The **First Method** is to pay **FULL** fees at the time of enrolment.
2. The **Second Method is by 3 instalments.**
 - 1st instalment due (First Monday of Term 1)
 - 2nd instalment due (First Monday of Term 2)
 - 3rd instalment due (First Monday of Term 3)

Mission and Aims of Al Mumin Primary

School Ethos:

An inspiring curriculum learning journey that is uniquely ambitious, broad and balanced and coherently connected enabling ALL learners to reach their personal excellence, equipped with the skills, identity, HEART values, character & leadership to contribute to the local community, British society & the world wholeheartedly.

Educating the mind without educating the heart is no education at all!

School Mission:

To nurture academic excellence and Islamic character through quality education in a secure Islamic environment, inspired by the Qur'an and Sunnah.

School Core Values (HEART)

Honesty: We need to be honest with each other no matter how difficult it is.

Excellence: We simply strive to be the best and share this excellence with others.

Accountability: We understand that all of us are accountable and therefore we must ensure that we take ownership of our actions.

Respect: We respect those within our organisation and those around us with the services that we provide.

Tolerance: We are clear that diversity is a strength and together anything can be achieved.

Aims of the School

1. To deliver a broad, balanced, and high-quality curriculum alongside a strong Islamic curriculum, enabling all pupils to achieve their full potential.
2. To nurture strong Islamic character by promoting spiritual, moral, and ethical values rooted in the Qur'an and Sunnah, while preserving the school's Islamic ethos.
3. To provide a happy, secure, and stimulating Islamic learning environment that meets the individual needs of every child.
4. To equip pupils with the skills, knowledge, and understanding needed for life, well-being, and leisure, enabling them to live safe, healthy, and meaningful lives.
5. To build self-esteem, confidence, empathy, and sensitivity to the needs of others, encouraging responsibility, khidmah (serving others), and positive personal growth.
6. To instil respect, tolerance, and appreciation for religious, moral, and cultural diversity, recognising the rights and dignity of all.
7. To strengthen home-school partnerships and nurture responsible citizens who recognise their Islamic duty to contribute positively to society.
8. To inspire enquiring, reflective, and critical thinkers who confidently engage in discussion, reason thoughtfully, and pursue knowledge with curiosity.

Behaviour Management & Development

It is the objective of our school to provide a safe and secure Islamic environment for our children to learn and develop. Al Mumin enforces a positive developing-behaviour management strategy that seeks to encourage good behaviour and motivation through praise. It also recognises that a disciplinary code is needed too. This is progressive in nature and designed with the child's welfare and guidance in mind. Insha'Allah, each child will learn to acquire self-discipline through a growing awareness of the rights of others. We want our children to learn and play happily and safely without being subjected to, or inflicting on fellow pupils, any form of bullying, aggression, victimisation, improper language or offensive gestures.

Student Code of Conduct

Love of Allah and His Rasool, (May the Peace and Blessings Of Allah be upon him), the respect for all teachers, staff and members of society, within and outside of the school premises are some of the most important qualities imbued in the child at Al Mumin. We believe wholeheartedly that we cannot inculcate these values within our children on our own but only hand-in-hand with their parents and families. We request that all our families foster the school's messages with their children at home to help us nurture and build strong, confident and emotionally mature individuals and communities of the future, with the help and permission of Almighty Allah (swt).

Pupils are expected to show respect towards and obey all teachers during and outside school hours. Neat and tidy school uniforms must be worn during school hours; children in non-uniform may be sent home. The Head teacher may require pupils to be withdrawn from the school if their conduct is deemed detrimental to the health, safety and general well-being of the school community.

Pupils must not cause damage to either school property or the property of fellow pupils, nor must they attempt to remove any equipment from the school premises. If the SLT deems it necessary, parents of the offending pupil will be asked to attend the school to discuss their child's behaviour.

The moral and Islamic education of a child can only be effective with the co-operation and support of their parents/guardians. We ask all our parents to strive to deflect inappropriate and unsuitable media influences from their children.

Parents are also kindly requested to show respect towards staff members. We realise that great damage is caused to children, their behaviour and the disciplined school environment, by the display before them of dissent between school and parents. This jeopardises and undermines the values we all share and want to nurture in our children.

If circumstances arise, due to unruly behaviour, formal disciplinary procedures will be taken including the possibility of suspension or exclusion from the school. Pupils have the right to fair and equal treatment, with the right to adequate warning and appeal. Al Mumin maintains an equal opportunities policy. No pupil of the school will be discriminated against on the grounds of race, religion, colour, sex, disability, age or social position.

Al Mumin is endeavoring to implement: -

Rewards

Our reward system acts as a positive reinforcement of good behaviour. An abundance of praise is used both for the individual, groups and classes as a whole. We always aim to encourage good behaviour and work by praising such and avoid criticising unacceptable behaviour, in an attempt to avoid highlighting it. In practice this means a member of staff will often encourage all children to act in an appropriate way by praising those who are already behaving in that way. The praise is sometimes accompanied by a reward for the child, group or class. We recognise that rewards are a much more effective means of eliciting good behaviour than sanctions, although both are necessary to define the boundaries for acceptable behaviour.

The particular areas monitored are:

- Developing an Islamic Personality
- Hard work & Achievement
- Good behaviour & positive contribution into school life
- Attendance & Punctuality

Table Points

Table points are award to children's tables within the classroom. Pupils on their particular tables, who behave and work well are given table points throughout the school day. This particular awards system promotes team spirit and encourages the children to support and advise one another.

Musallah Points

The midday daily prayer is performed in the musallah area. The children of Year Two and upwards, supervised by their class teachers, are required to perform their ablutions and then calmly go to the musallah area to pray supererogatory prayers before the congregational prayer. In Friday Assembly time the classes are awarded musallah points, for good respectful behaviour. The points given are then translated into Golden Time for the children. The class with the highest number of points wins the Musallah trophy, and gets increased Golden Time. This system encourages the children to understand the importance to prepare for prayer in a manner which is respectful and peaceful.

Golden Time

Students in the school are given golden time at the discretion of the teacher. This is when the children enjoy a variety of games provided by the school. Golden Time is very much valued by the children and is used to reward and reduced or taken away to sanction pupils where needed, as is football for boys at break and lunch playtimes.

Sanctions

The following are possible sanctions implemented in the school. These sanctions are used to encourage good behaviour rather than punishing bad behaviour as well as for academic under-performance including classwork & homework. They do not have to be followed in sequence but are at the discretion of the Senior Leadership Team.

1. Verbal warning
2. Tarbiyyah break/lunch/after school
3. Send to head teacher
4. Inform parents
5. Working in isolation with increasing no of days
6. Student placed on Report with implicit closer monitoring
7. Suspending the child for a number of days then increasing the number of days if his/her conduct continues to be unacceptable etc.
8. Permanent expulsion

In case a pupil is involved in a serious misbehaviour which causes grave concern, then the pupil may receive a suspension letter or his/her parents will be called to the school in order to discuss

the problem, and a suspension period will be given if necessary. This depends on the circumstances and the type of incident caused by the child.

Finally, if incidents are repeated then permanent expulsion will be used as a last resort.

Exclusions

An investigation consisting of a series of interviews of principal witnesses to events will be conducted to ascertain the facts as far as is possible. Parents will be informed of suspensions by a phone call or letter and invited to a meeting following the suspension, when the pupil returns to school, to discuss the pupil's behaviour.

Suspension may also be used for pupils whose continued poor behaviour over a sustained period of time has resulted in the escalation of sanctions used for them up the school's sanction ladder. The length of the suspension will be left to the discretion of the management. The severity of the incident(s) will play a part in determining this.

The school has a simple but effective policy on exclusions - 2 official warnings and the 3rd time expulsion.

Additionally, it is worth mentioning that permanent expulsion would be used, if the school found that the child concerned posed a threat to the safety of the school, it's children or staff. Therefore, the two warning letters may not apply in this case.

Anti-Bullying

The school has a defined policy for anti-bullying which is guided by the DfE Anti- Bullying document, 'Safe to Learn: Embedding anti-bullying work in schools'. The school works hard to ensure all pupils are kept safe and happy whilst at school. Regular reminders of the importance of good character are emphasised both explicitly and implicitly through the staff & pupils, curriculum and environment. Parents/guardians and/or pupils can report bullying to the school. In the event of a child allegedly being bullied an investigation will be carried out to ascertain the facts. Thereafter appropriate action will take place to ensure the bullying stops and that the victim is helped to enjoy being at school again. As well as appropriate sanctions support will also be given to the perpetrator (s) to help them change their behaviour.

HOW TO APPLY

The application process takes place all year round. Details of all the important dates in the application process can be sought from the website or the school admin office.

Complaints Procedure

If you have any concerns about your child's education and welfare at the school, please do not hesitate to contact the Headteacher. A complaints procedure is available on request.

Amendments

Al Mumin Primary School reserves the right to amend or alter any school rule, regulation or policy, without prior notification, as it may become necessary from time to time.

Additional Information

Name & telephone number of the headteacher:

Mr. M. Azam

Tel: (01274) 488593

Name & address of school Proprietor:

Mr. Mufti. Saiful. Islam

C/o Clifton St, Bradford BD8 7DA (01274 488593/ 01274 308456)

JazakumAllahu Khairan for your interest at Al-Mumin Schools



*“...A goodly word like a goodly tree,
whose root is firmly fixed, and its
branches (reach) to the heavens of its
Lord...It brings forth its fruit at all
times ...” (14:25-6)*